

RANGER COLLEGE
BOARD OF REGENTS MEETING MINUTES
Monday, September 25, 2023 – 6:00 p.m.
Goleman Library Board Room

Members Present

Jackie Stephens, Chair
Jo Anne Greenwood, Vice Chair
Sandi Herod, Secretary
Vanna Dains
Shawn Wells
Doug Crawley
Bobby Murry
Ron Butler

CEO and Staff Present

Derrick Worrels, President
Lindy Matthews
Dr. Dayna Prochaska
Luis Ramirez
Stan Feaster
Robert Culverhouse
Mike Johnston
Dr. Sandra Lee
Patti Woolam
Gaylyn Mendoza
Debbie Karl
Scott Norwood
Stephanie Worrels

Agenda Item #1- Call to Order Public Meeting

Regent Stephens called the meeting to order at 6:00 p.m.

Agenda Item #2- Invocation

President Worrels voiced the Invocation.

Agenda Item #3- Pledge of Allegiance

Regent Stephens led the Board in reciting the Pledge of Allegiance.

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Agenda Item #4- Public Comment for Individuals Not on the Agenda

No comments were made.

Agenda Item #5- President's Report

President Worrels discussed the following items:

- Caring Campus suggested that we change the name of the office from Bursar to Student Payment Center. Evonne's title will not change just the office name.
- Day of Champions will be October 14, 2023.
- PTK will be October 15, 2023 time TBD.
- Met with the Brownwood Mall today. Right now it is just in conversation to expand within the mall. The mall is not the most desired location. If we could have better curb appeal that would be ideal. Mr. Stephens asked if we had looked at a more favorable location. President Worrels discussed that we have not as Leadership at Hendricks gave us a heads up that something will be happening at the mall and we are starting to see that.

Agenda Item #6- Receive Title IX CEO Report (Woolam)

Patti Woolam delivered the Title IX CEO Report.

Agenda Item #7- Consider and Approve Recommendations from the Policies and Procedures Committee regarding DEC (LOCAL) and DEE (LOCAL) (Matthews)

Mrs. Matthews discussed the proposed policy changes.

We have two proposed changes regarding DEE(LOCAL) and DEC(LOCAL).

First Proposed Change:

The request is to increase the hotel costs that require the College President's approval from \$129 per night to \$149 per night. This request comes after we had several hotels that required the President's approval, including Hamilton, Texas, for one of our nursing clinical instructors. With the cost of everything increasing, some employees are really struggling to find hotels that are less than \$129 per night in most areas where their applicable conferences are being held. This is included in our DEE (Local) policy for Compensation and Benefits Expense Reimbursement.

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Jackie Stephens would like for us to revisit the meal per diem eventually.

Second Proposed Change:

Is to change our vacation leave accrual from 4.6 hours monthly for 10 months to 3.833 hours monthly for 12 months. This change will still come out to an employee accruing 46 vacation hours per year. Currently, Bamboo is not capable of accruing just for 10 months, so Amy is having to let Bamboo accrue for July and then make a manual adjustment for each employee to remove the amount that was accrued. Then she will need to do a similar adjustment after Bamboo accrues for August. This proposed change is more for efficiency for our employees. I believe it was also originally geared for when we were not able to take vacation except for in the summer months. This is included in our DEC (Local) policy for Compensation and Benefits Leaves and Absences. Regent Dains made and Regent Greenwood seconded a motion to approve the recommended changes to DEC (LOCAL) and DEE (LOCAL). The motion carried unanimously.

Agenda Item #8- Consider and Approve July 2023 Financial Statements (*Mendoza*)

Mrs. Mendoza discussed the July 2023 financial statements.

Total Assets: \$32,773,800

Total Liabilities: \$30,005,687

Fees were a little less than what was budgeted because dual credit doesn't pay fees. She pointed out the miscellaneous section: there was approximately \$75,000 in interest this year. Livestock sales were around \$45,000 this year. Library fines and other fines are also included in miscellaneous. Most of our normal expenses were around the same. Salaries and maintenance were paid out in July.. Grants increased because the departments are trying to get the annual budget spent before they lose the funds.

Regent Murry asked about the Collin County TRUE Grant. Mrs. Mendoza mentioned that it paid for courses and the ATC lab.

Cash and Investment detail: ending in \$5,136,714.10.

We will not get the new funding until Oct 15, 2023 and under the old payout from the state we do not get funding in June and July so we have to use the funds saved up in the money market. That is the decrease that is seen on the financial statement.

Checks over \$500: Legal services- related to the old rodeo grounds.

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Unclaimed property: every year we have to return any unclaimed property. We had a check to a student in Arizona. We have to hold it for 3 years and then we have to issue it to the state. We try to contact the students but we don't know if the contact information we have on file is correct.

Rodeo land clearing: issued to Jay Mack Rust for clearing the new rodeo grounds.

Regent Crawley asked about Walsh Gallegos: The annual fee is due to the fact that we have an ongoing claim from a few years ago.

Regent Stephens asked how widespread the Turnitin software that is being used in classrooms. It is used in many classes that have writing assignments.

Regent Murry made and Regent Crawley seconded the motion to approve the July 2023 financial statements. The motion carried unanimously.

Agenda Item #9- Consider and Approve JET Grant Welding Equipment (*Mendoza*)

Mrs. Mendoza discussed the JET Grant Welding Equipment.

Ranger College received a Jobs and Education for Texas (JET) equipment grant from the Texas Workforce Commission (TWC) in August 2023. TWC requires orders be placed within ninety days of the grant award.

The JET grant was awarded to create and allow Ranger College and Stephenville ISD partnership that has access to modern (industry standard) welding machines and shop equipment that will prepare students for a career in welding.

The recommendation is for the Board of Regents to approve the purchase of 20 Lincoln Electric Welder Educational packages with JET Grant funds to AirGas for \$7,866.95 each with a total of \$157,339, subject to any TWC amendments for the JET Grant funds to comply with the TWC bidding policy for purchases greater than \$25,000.

Regent Herod made and Regent Butler seconded a motion to approve the purchase of 20 Lincoln Electric Welder Educational packages with JET Grant funds to AirGas for \$7,866.95 each with a total of \$157,339, subject to any TWC amendments for the JET Grant funds to comply with the TWC bidding policy for purchases greater than \$25,000.

Agenda Item #10- Consider and Approve SDF Grant Contract Instruction and Training (*Mendoza*)

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Mrs. Mendoza discussed the SDF Grant Contract Instruction and Training.

With the TWC Skills Development Fund (SDF) Grant, Ranger College is required to provide or contract continuing education instruction and training for courses specified in the grant award document. The grant award document includes specific courses for which FMC Technologies, Inc and Saint-Gobain Abrasives, Inc will provide the instruction.

Mrs. Mendoza's recommendation is that the Board of Regents approve the instruction and training contract and any amendment necessary to fulfill the TWC SDF grant to FMC Technologies, Inc and Saint-Gobain Abrasives, Inc until the term of the grant.

Regent Crawley made and Regent Dains seconded a motion to approve the instruction and training contract and any amendment necessary to fulfill the TWC SDF grant to FMC Technologies, Inc and Saint-Gobain Abrasives, Inc until the term of the grant. The motion carried unanimously.

Agenda Item #11- Consider and Approve Personnel Issues (*Johnston*)

Mr. Johnston discussed personnel issues.

New Hires:

Vianney Sanchez Full-time Child Development Center

Caroline Osteen Full-time Upward Bound

Abby Leonard Part-time Child Development Center

Shannon Stewart Full-time Custodian

TJ Penn DC Adjunct Welding

Kimberlyn Grantham Part-time HSI

Lauren Russell Part-time SSS

No Separations

Regent Herod made and Regent Dains seconded a motion to approve personnel issues. The motion carried unanimously.

Agenda Item #12- Consider and Approve the Minutes of the August 7, 2023 Special Board Meeting

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Regent Dains made and Regent Greenwood seconded the motion to approve the minutes of the August 7, 2023 Special Board Meeting and the August 28, 2023 Board meeting minutes. The motion carried unanimously.

Agenda Item #13- Consider and Approve the Minutes of the August 28, 2023 Board Meeting

Please see agenda item #12.

Agenda Item #14- Announcements:

a. Upcoming Events

The TWC Big Check presentation will be this Thursday at 2 p.m. in the Auditorium
President Worrels discussed the progress on the litigation regarding the old rodeo grounds.
President Worrels discussed the progress of the old home next to the new rodeo grounds.
Warford Fine Arts Building they simply said maybe a park in the back but whatever we did they would be willing to pay the expenses.

b. The date of the Next Board Meeting is October 23, 2023

Agenda Item #15- Adjourn

Regent Herod made and Regent Dains seconded a motion to adjourn. The motion carried unanimously. The meeting ended at 6:42 p.m.

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