

**RANGER COLLEGE
BOARD OF REGENTS MEETING MINUTES
March 25, 2024 – 6:00 p.m.
Goleman Library Board Room**

Members Present

Jackie Stephens, Chairman

Jo Anne Greenwood, Vice Chairman

Sandi Herod, Secretary

Vanna Dains

Shawn Wells

Doug Crawley

Bobby Murry

Della Carey

Ron Butler

CEO/Staff Present

Derrick Worrels, President

Dr. Lindy Matthews

Shanarya Moton

Gaylyn Mendoza

Amy Spindle

Dr. Dayna Prochaska

Dixon Bailey

Robert Culverhouse

Patti Woolam

Stephanie Worrels

Debbie Karl

Dr. Sandra Lee

Don Hilton

Luis Ramirez

Ahmy Arca

Shayla Honeycutt

Gabe Lewis

Guests

Nathan Bush, Great Western Dining

Robin McLain, Great Western Dining

Kellie McDonald, Great Western Dining

Katie Riemer, Student

Lilia DeLise, Student

Agenda Item #1- Call to Order Public Meeting

Regent Stephens called the meeting to order at 6:00 pm.

Agenda Item #2- Invocation

President Worrels voiced the invocation.

Agenda Item #3- Pledge of Allegiance

Regent Stephens led the Board in reciting the Pledge of Allegiance.

Agenda Item #4- Public Comment for Individuals Not on the Agenda

No comments were made.

Agenda Item #5- President's Report

President Worrels discussed that there is a young man Keisei Tominaga and Ranger College has been mentioned several times in the NCAA Championship as well as another young man that is playing for TCU that has been mentioned as well as Coach Gillispie.

Ranger College has been promoting a leadership academy so as we promote upwards, individuals have training. We want to make sure that individuals that are promoted are successful.

We will be looking at a piece of property in Brownwood on Wednesday. We are hoping that we will be able to move forward which may prompt a special board meeting in the near future.

Agenda Item #6- Cafeteria Updates (*Great Western*)

President Worrels introduced the three members from Great Western Dining. Mr. Bush mentioned that it was brought to his attention that they were not doing their best for the students. They have made several changes. They are a small company and they are committed to Ranger College. Food is fuel and they know that the students are here to be taken care of. He wanted to ensure that they knew that they were invested in the College. He introduced the district manager Chef Robin McClain and Kelly McDonald. Kelly has been in food service her entire life, most recently she was with the State as an Inspector. Robin is an excellent Chef. He is a food director for GWD. He mentioned that if there is anything that they can do differently they want to know so they can provide excellent quality for Ranger College.

Mr. Murray mentioned that he had some reports that the facilities were dirty and that there was not food always available. Mr. Bush stated that these issues have been addressed. Kelly and Robin have made sure that we not only have enough but we have quality food. Kelly stated that she has a national degree in sanitation and it is a top priority for her. That is the first thing that they did. Mr. Bush mentioned that he expects a team that is here for Ranger College and he is not afraid to make changes if he needs to.

Mr. Stephens asked if Kelly was local. Kelly stated that she is from Comanche. She will be making the drive daily. This week she brought her camper so she could pop in and out at all times of the day. Her son graduated from Ranger College, she also worked at the Nursing Home here in Ranger, and lived in Cisco for 19 years.

President Worrels mentioned that the product has been better recently. Since Kelly has been here there has been significant improvement. He discussed with GWD that it is more about when no one else is looking.

Agenda Item #7- Consider and Approve the Closure of our Child Development Center at the Erath County Center (Worrels)

President Worrels discussed that the college would like to close the CDC effective May 31, 2024 . He highlighted the liability of constant employee turnover, cost of salaries, and the enrollment has not increased back to pre-Covid. We only have two babies in the program that belong to faculty which shows that the need is not there. Although the community is expanding we cannot take a hit for the community.

Regent Herod made and Regent Wells seconded a motion to approve the closure of the Child Development Center at the Erath County Center. The motion was carried unanimously.

Agenda Item #8- Consider and Approve the 2024- 2025 Academic Calendar (Prochaska)

Dr. Prochaska presented the proposed 2024-25 Academic Calendar. There are a lot of things that the Coordinating Board requires us to follow. The only changes that you will really see is that we will be returning from Summer hours a week earlier. Also, the Friday before classes start we will stay open until 5 to give students every opportunity to enroll.

Regent Carey made and Regent Dains seconded a motion to approve the 2024-2025 Academic Calendar. The motion was carried unanimously.

Agenda Item #9- Consider and Approve January 2024 Financial Statements (Mendoza)

Mrs. Mendoza discussed the January 2024 Financial Statements.

Total Assets- \$38,094,470

Total Liabilities- \$30,261,394

Net Position- \$7,833,076

Statement of Revenue:

As of January 31, 2024. There was not much activity from December 2023 until you get to the Spring 2024 tuition and fees. Financial aid is about the same as it was in December. It is up from prior year due to the increase in enrollment.

Total Revenues: \$16,584,026

Statement of Expenses:

This includes one month of the Spring 2024 period. We will be paying the expenses monthly whereas the revenue is recorded in the first month of the semester. We have had some increases and decreases. Some are expected. Benefits will increase as we have added new employees and the retirement contribution rates have increased. We have expected the increase in insurance and cost of facility improvements. Auxiliary enterprises are expected to increase because we had an increase in enrollment.

Total expenses- \$11,184,690

List of checks over \$500:

Mr. Stephens asked about the check to KMI Construction for turf maintenance.

Mrs. Herod asked about the employee moving reimbursement for Caitlin Helberg. Mrs. Mendoza mentioned that we don't normally provide that; however, we needed to incentivize to secure an athletic trainer.

Mr. Stephens asked about the women's locker room improvements. Mrs. Mendoza mentioned that they purchased some wrap for the walls and floor.

Mr. Stephens asked about the check for TASB updates.

Regent Crawley made and Regent Murry seconded the motion to approve the January 2024 financial statements. The motion was carried unanimously.

**Agenda Item #10- Consider and Approve Recommendations of the Tuition and Fee Committee
(Mendoza)**

The Board of Regents are responsible for establishing the tuition and fee rates for college programs in accordance with Texas Education Code Chapter 54.

The College proposes for the 2024-25 Academic Year to reduce the number of mandatory enrollment fees from eight to three. With this reduction of fees, the College proposes to increase the In District, Out of District, and Non-Resident Tuition Rates to \$75, \$180, and \$250 per semester credit hour (SCH), respectively, from \$70, \$130, and \$205 per SCH, respectively.

The fees the College is proposing to remove are the Building Use Fee, Registration Fee, Technology Fee, Student Activity Fee, Records Fee, and Educational Service Fee. The College is proposing to decrease the On-Line Course Fee to \$30 per SCH. The College proposes to add an

Out-of-District/Non-Resident Fee of \$35 per SCH for any students that do not reside in the Ranger College taxing district.

The College proposes to increase the EMT Course fee for regular and dual credit students to \$104 per academic year that will be charged with the EMSP 1501 course. This fee increase is related to the increase in the NREMT test and will pay for the student's first attempt at this test.

The College proposes to add the Residence Hall Room Charge for Single Occupancy of \$1,500 and to keep the Residence Hall Room Charge for Double Occupancy at \$750 per semester to assist with the increases in utility costs and regular maintenance costs.

The College proposes to increase the 19 Meal Plan Charge to \$1,654.50 per semester, which will also increase the related sales tax to \$136.50 per semester, for a total of \$1,791 per semester. This increase will cover the increases in food costs.

The proposed changes are necessary to provide adequate revenues for college operations.

Regent Crawley made and Regent Herod seconded a motion to approve the proposed Tuition and Fee Schedule effective for Fall 2024 as recommended by the Tuition and Fees Committee. The motion was carried unanimously.

Agenda Item #11- Consider and Approve the Student Support Services Building Roof Project

(Mendoza)

Ranger College's Student Support Services Building is in need of a roof replacement. Ranger College is a member of the TIPS Purchasing Cooperative through an Interlocal Agreement with Region VII Education Service Center. According to the Education Code 44.031(a), Ranger College may choose a procurement method through an interlocal agreement.

Ranger College requested a proposal from M&R Roofing and Construction, which is a TIPS vendor. M&R Roofing is the roof contractor that we used for Nicksick Hall roof replacement. The proposal, which included the detailed method to replace the roof, also included an option to paint the metal panels on the exterior three sides of the building, which we believe would improve the look of the building.

Mrs. Herod mentioned that she taught her first class the year that building opened.

Regent Crawley made and Regent Wells seconded a motion to approve the Student Supports Services Building Roof Project to M&R Roofing and Construction for \$120,940.56 and include Option 1 to paint the 3 metal exterior panel sides at \$16,800.00 for a total contracted price of \$137,740.56. The motion was carried unanimously.

Agenda Item #12- Consider and Approve the Construction of an Entry Fountain at the Ranger Campus (Mendoza)

Ranger College would like to construct an Entry Fountain inside the round-about sidewalk to the northeast of the entrance. The fountain would be a memorial in honor of Herman Glueck. The Ranger College Foundation has approved to fund this project with anticipation of donations honoring Herman Glueck.

Ranger College published a Request for Proposals (RFP) on February 2, 2024, for the Construction of a Ranger College Entry Fountain at the Ranger Campus. The proposals were due on February 26, 2024. One proposal was received. The proposal was reviewed and evaluated by Chuck Lemaster, Director of Facilities, and Gaylyn Mendoza, SVP of Financial and Admin Services/CFO based on the evaluation criteria listed in the RFP.

Regent Dains made and Regent Crawley seconded a motion to approve the construction of an entry fountain at the Ranger Campus, with funding assistance from Ranger College Foundation, to Paradise Pools for \$86,242. The motion was carried unanimously.

Agenda Item #13- Consider and Approve to Receive and Accept the Certification of Unopposed Candidates on the May 4, 2024, Board of Regents Election for Places One, Two, and Three (Mendoza)

Regent Crawley made and Regent Murry seconded a motion to approve to receive and accept the certification of unopposed candidates on May 4, 2024, Board of Regents Election for places one, two, and three. The motion was carried unanimously.

Agenda Item #14- Consider and Approve Order of Cancellation of the May 4, 2024 Board of Regents Election for Places One, Two, and Three (Mendoza)

Since all candidates are unopposed we are able to cancel the election. The swearing in will not happen until the board meeting after the May election date.

Regent Murry made and Regent Herod seconded a motion to approve the order of cancellation of the May 4, 2024 Board of Regents Election for places one, two, and three. The motion was carried unanimously.

Agenda Item #15- Consider and Approve Personnel Issues (*Spindle*)

Mrs. Mendoza introduced Amy Spindle. She is now the new Human Resources Director. She was recently over payroll and benefits and was in the financial aid office prior to her move to payroll. Mrs. Spindle discussed personnel issues.

Regent Stephens welcomed her to the new position.

President Worrels discussed that Amy has worked her way through the system in Ranger College. She is dedicated to Ranger College.

Regent Murry made and Regent Dains seconded a motion to approve personnel issues. The motion was carried unanimously.

Agenda Item #16- Consider and Approve the Minutes of the February 19, 2024 Board Meeting

Regent Dains made and Regent Greenwood seconded a motion to approve the Minutes of the February 19, 2024 Board Meeting. The motion was carried unanimously.

Agenda Item #17- Announcements:

a. Upcoming Events

- i. Graduation May 3, 2024. We will have 3 ceremonies because of the number of students graduating. We will have a nursing pinning ceremony and graduation. Then we will have two additional ceremonies following that.
- ii. Baseball is off to a great start.
- iii. HSI is hosting a Women's History Month in the Library this evening.
- iv. Coffee truck is no longer on campus.

b. The date of the Next Board Meeting is April 29, 2024

Agenda Item #18- Adjourn

Regent Herod made and Regent Dains seconded a motion to adjourn the meeting. The motion was carried unanimously. The meeting was adjourned at 6:53 pm.