



Instructions for Employee Portal

1. Go online to the www.rangercollege.edu home page
2. Select About Us tab and scroll to Business Office
3. Towards the bottom, select Business Services – Employee Resources and then Payroll Services
4. Select Employee Portal on campus network or off campus network
5. Staff ID is your Social Security Number (**No Hyphens**)
6. Pin is your Birthday (**Do not add a beginning 0 to month.**)
[Ex: March 3, 1985 enter 3031985]
7. Select Login
8. Campus Connect's main page will open
9. Select from W-2 or Pay Stub options
10. Select View Selected
11. Log out when complete.

If you have any questions, please contact Amy Spindle at 254-267-7041 or aspindle@rangercollege.edu